

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on 30 May 2023 at Whitchurch Memorial Hall

PRESENT R Smith (Chairman) D Williams S McInerney S Cole T Watson S Morris

ATTENDING K Shilton (Clerk) Ward Councillor S Cole

APOLOGIES J Smith-Milne G Hassall

DECLARATIONS OF INTEREST None reported

1. ANNUAL PARISH MEETING WHITCHURCH ANNUAL PARISH MEETING GANAREW

The Chairman welcomed our newly appointed Ward Councillor Simeon Cole to our meeting and looked forward to working together on our parish matters.

The report from the Chairman had been circulated to all members prior to the meeting and is also available on the pc website.

2. ANNUAL MEETING OF THE PARISH COUNCIL

Administration. All members present signed the Declaration of Office and election expense forms (zero expenses for pc members) which are required by Herefordshire Council.

The Register of Interest forms remain - following this none contested election for the pc members – reference guidance email HC elections office.

Appointment of Chairman – proposed by D Williams seconded by T Watson and agreed by all members present that R Smith be appointed Chairman.

Appointment of Vice Chairman – proposed by R Smith seconded by S McInerney and agreed by all members present that D Williams be appointed Vice Chairman.

Appointment of officers and working groups – the suggested responsibilities had been circulated to members prior to the meeting – the meeting resolved these positions.

Council members Code of Conduct – it was resolved to abide by the latest Herefordshire Council member Code of Conduct.

Finance year end report and associated papers – these had been circulated to all members prior to the meeting. The report and explanations were agreed by all members present and the relevant documents signed by the Chairman and Clerk.

Dates of future meetings – to be held on the second Tuesday of the month except August and January when normally no meeting is called.

3. ORDINARY PARISH COUNCIL MEETING

3.1 Open discussion for the public – not required

3.2 Minutes of the last meeting held on 11 April 2023

These were agreed and confirmed and signed by the Chairman.

3.3 Review of action points – the Chairman and Clerk will meet to review matters and prioritise a schedule.

3.4 Planning matters and applications – no new applications required for comment.

3.5 Specific highlights from officers and working groups – S Morris continues her diligent dialogue with Royal Mail for a replacement post box which hopefully will be installed soon.

The Clerk has arranged a meeting with a play area contractor to review the upgrades agreed by the pc members.

3.6 Roads and traffic matters – reference item 3.7

3.7 Correspondence received / distributed - much correspondence has been received from Doward residents - to the pc and Ward Councillor.

This was fully discussed by members who considered that all possible efforts have been taken as a pc (and past Ward Councillor) and matters fully brought to the attention of HC authority. This includes recent coordinated site meetings involving HC senior representatives Chairman Clerk and residents.

The latest suggestion from a resident to the pc and newly appointed Ward Councillor - that a meeting with our MP / Herefordshire Council / residents / pc Chairman / and Ward Councillor should take place to review maintenance Doward BOATS - was discussed – the resulting opinion of all pc members and Ward Councillor being that all parties should wait for the announced report of work intention by Herefordshire Council (a subsequent statement has been issued by Herefordshire Council).

Overhanging tree branches at Ganarew – this has been investigated but it is considered that no action at present is required.

3.8 Finance matters – not addressed by section 2- no further matters reported

3.9 Items for the next agenda – no new items were reported.

NEXT MEETING

NO MEETING IS INTENDED FOR JUNE FOLLOWING THE LATE MAY MEETING.

PROPOSED IS 4 JULY 2023 AT 7PM AT WHITCHURCH MEMORIAL HALL.

The meeting started at 7pm and ended at 7.40pm

Signed

Chairman

Date