

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on the 17 May 2022 at Whitchurch Memorial Hall

PRESENT R Smith (Chairman) D Williams S Morris G Hassall S Cole L Gardner T Watson

ATTENDING K Shilton (Clerk) and 1 resident

1. **APOLOGIES** Ward Councillor Y Watson J Smith-Milne S McInerney

2. **DECLARATIONS OF INTEREST** None reported

3. **ANNUAL PARISH MEETINGS WHITCHURCH AND GANAREW**

The Chairman had circulated his annual report to all members prior to the meeting. No issues were raised other than matters for discussion as agenda items.

4. **ANNUAL MEETING OF THE PARISH COUNCIL**

4.1 Appointment of Chairman. Proposed by S Cole seconded by G Hassall and agreed by all members present R Smith was appointed Chairman and signed the required documents of this position.

4.2 Appointment of Vice Chairman. Proposed by R Smith seconded by S Cole and agreed by all members present D Williams was appointed Vice Chairman.

4.3 Appointment of Officers and working groups. The list of proposed appointments had been circulated to members prior to the meeting. The appointments were agreed. The Chairman thanked G Hassall for taking the appointments of Tree Officer and Footpaths Officer.

4.4 Registrable Interests. Council members were minded to review their interests and as necessary inform the Clerk.

4.5 Dates of future meetings. It was agreed that meetings would continue with every second Tuesday of the month with no planned meetings for August or January.

4.6 Lengthsman scheme contract with Herefordshire Council / Balfour Beatty.

The Clerk confirmed that the new contract had been submitted and confirmed for the year 2022 / 2023.

4.7 Financial year end report and audit for 2021 / 2022.

Members had been circulated with the accounts and explanation notes from the working group. The accounts have been approved by internal audit. The Chairman and Clerk signed the necessary documents for external audit submission.

5. **ORDINARY PARISH COUNCIL MEETING**

5.1 Open discussion for the public – not required

5.2 Minutes of the last meeting held on 12 April 2022. These were agreed and confirmed and signed by the Chairman.

5.3 Action points from the minutes. The inspection / recommendations regarding parking issues Symonds Yat has not yet taken place. The Chairman will review this matter along with other parish issues with the Ward Councillor.

5.4 Planning matters and applications

221222 Whitchurch House Care Home – flood defences

The meeting had no objections to this application.

221386 land adjacent to Wye Vale Symonds Yat proposed erection of 2 dwellings

The meeting objected to this application

The proposal goes against the Neighbourhood Plan. Two houses and the proposed parking is excessive. The access is very difficult and has safety concerns.

5.5 Report from Ward Councillor

This had been circulated to all members prior to the meeting.

5.5 Reports from Officers and working groups

Chairman. The sewage smell reference WC9A has been reported to Balfour Beatty and inspection demonstrated that the septic tank was empty.

Lengthsman and grass cutting working group. Due to the increase in costs of the grass cutting areas – although now reduced to 4 areas and a reduced cutting schedule – the meeting agreed to take alternative quotations.

Finance working group. Proposals will be submitted at the next meeting.

Reports from other groups will also be given at the next meeting.

5.7 Finance matters

The Clerk reviewed the status of the bank account.

A drainage grant application for work on Talybont Lane has been accepted and work is planned for June 2022.

Payments

Insurance £282.12

Lengthsman scheme work / parish maintenance £1624.80

5.8 Roads and traffic matters. A submission has been made to Balfour Beatty (grant fund application) for a SID device at the bottom of Llangrove Road at the 30mph zone as an additional awareness to drivers.

The drainage chambers end of Main Street are reported to be silted. The Clerk will report this to Balfour Beatty.

5.9 Correspondence. Received from residents of Grange Park regarding build adjacent to them. The Chairman has responded and also Herefordshire Council have the matter logged. Llangarron PC have written to our Clerk regarding the recent encounter of a school bus and horse box on Llangrove Road. The meeting was minded that such incidents can take place on such a lane.

5.10 Items for the next agenda

Proposals from the finance working group

Parking concerns on the Main Street – SM

NEXT MEETING TO BE HELD ON 14 JUNE 2022 AT 7PM AT WHITCHURCH MEMORIAL HALL

The meeting started at 7pm and ended at 8pm

Signed

Chairman

Date