

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on 14 May 2019 at Whitchurch Memorial Hall

PRESENT R Smith (Chairman) D Williams S McInerney S Cole D Powell S Morris G Litson
J Smith-Milne T Watson

ATTENDING K Shilton (Clerk) Ward Councillor Y Watson

1. ANNUAL PARISH MEETING WHITCHURCH ANNUAL PARISH MEETING GANAREW

The meeting was held but no members of the public were present.

Reference the minutes of the last meeting held on 8 May 2018.

The report from the Chairman and Ward Councillor (attached to the main minutes and available on the website) had been circulated to all Council members prior to the meeting.

The Ward Councillor was given the opportunity to introduce herself and review her objectives for the months ahead.

2. ANNUAL MEETING OF THE PARISH COUNCIL

Declaration of Office of all Council members. All Council members signed their Declaration of Office which is held by the Clerk.

Registrable Interests of all Council members. Guidance from the Electoral Office means that as previous Council members they are not required to complete new forms unless changes to their circumstances have occurred.

Appointment of Chairman. It was proposed by S McInerney seconded by D Williams and agreed by all members present that R Smith be appointed Chairman. R Smith signed the Acceptance of Office of Chairman.

Appointment of Vice Chairman. It was proposed by R Smith seconded by G Litson and agreed by all members present that D Williams be appointed Vice Chairman.

Appointment of Officers and working groups. Reference was made to the Appointments document circulated to all members prior to the meeting representing the status at 31 March 2019. Members were given the opportunity to change / add responsibilities – it was agreed no changes were required.

A vacancy remains open for a Tree Officer.

Dates of future meetings. It was agreed that Council meetings would be held at 7pm at Whitchurch Memorial Hall on the second Tuesday of each month with the exception of January and August when no meeting would normally be held unless there were urgent matters requiring attention.

Data Protection Act and compliance with the latest central government requirements. It was confirmed that the Council website has been revised to meet all the latest requirements.

Lengthsman and Footpaths scheme contacts with Herefordshire Council / Balfour Beatty have been submitted and confirmed for the financial year 2019 / 2020.

The meeting was minded that no further funding is available for these schemes but that the finance working group had made provision for this in the budget and precept application approved by the full Parish Council.

Financial year end report 2018 / 2019 and external audit preparation. The financial report with explanations approved by the finance working group and internal auditor had been circulated to all members prior to the meeting. The report was approved by all Council members present and the Chairman / Clerk signed the required documents.

3. ORDINARY PARISH COUNCIL MEETING

3.1 OPEN DISCUSSION FOR THE PUBLIC Not required

3.2 APOLOGIES None required

3.3 DECLARATIONS OF INTEREST None submitted

3.4 MINUTES OF THE LAST MEETING HELD ON 9 APRIL 2019

These were agreed and confirmed by the meeting and signed by the Chairman.

3.5 ACTION POINTS FROM THE MINUTES

Balfour Beatty – dropped curbs and white lines. A change within the organisation resulted in a gap in communication. Hopefully this is now resolved.

3.6 PLANNING MATTERS AND APPLICATIONS

191350 Riverside Nurseries retrospective – extension to an existing glasshouse to accommodate a biomass boiler and flue.

The Parish Council gave no objections.

191499 Symonds Trewen Farm – proposed change of use of 5 agricultural buildings to form 5 dwellings and associated works.

The Parish Council objected to this application – they considered the entrance unsuitable for vehicles onto the main road and such a proposal would increase the traffic volume further on this already busy Llangarron road.

3.7 REPORTS RECEIVED / ADDITIONAL COMMENTS

No further comments were made.

3.8 FINANCIAL MATTERS

First precept payment received £24550.00

Payments

Lengthsman scheme roads / grass cutting / footpaths work £1887.96

Clerk fee £567.00 Administration £43.99 Travel £31.70 Meetings £53.60

3.9 ROADS AND TRAFFIC MATTERS / ACTIONS A40 INCIDENTS

The Chairman and Clerk reviewed the work and actions that had been taken since the last Council meeting resulting in future review meetings with the Safer Roads Partnership and Highways England.

3.10 NEIGHBOURHOOD PLAN UPDATE

G Litson had circulated a status report to all members prior to the meeting.

We are still waiting for confirmation from the external examiner when our Plan will be reviewed.

3.11 CORRESPONDENCE RECEIVED / LETTER FROM RESIDENT CLOCK TOWER

The latest message / comments from the resident was discussed by the meeting with the conclusion that no further response could be given at this time as the Council were still waiting for the investigations and comments from Herefordshire Council regarding this listed building.

The Chairman has subsequently spoken with the resident.

3.12 ITEMS FOR THE NEXT AGENDA

Possible local young mothers and children group meetings

Possible mini bus for Good Neighbour Scheme

Both of these subject matters will be submitted to the next Inter Parish meeting for possible group support.

NEXT MEETING TO BE HELD ON 11 JUNE 2019 AT 7PM AT WHITCHURCH MEMORIAL HALL.

The meeting started at 7pm and ended at 8.05 pm

Signed

Chairman

Date