

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL**Minutes of the meeting held on 9 April 2019 at Whitchurch Memorial Hall**

PRESENT R Smith (Chairman) S McInerney S Morris S Cole T Watson G Litson D Powell D Williams

ATTENDING K Shilton (Clerk) Ward Councillor P Newman and 1 resident

1. OPEN DISCUSSION FOR THE PUBLIC

The resident attending described his concerns regarding speed of traffic on the A40 Whitchurch area and the recent fatality on this road. He reported that he had written to the Herefordshire MP Jesse Norman who had in turn written to the CEO Highways England.

The Chairman reported that he and the Clerk had recently held a meeting to review possible actions that could be taken regarding this part of the A40.

G Litson Chairman of the Neighbourhood Plan Steering Group reported that during the consultations residents had also expressed their concerns regarding the A40 and speed related matters.

All Parish Council members supported these concerns being proposed by D Williams seconded by S Cole and the proposed approach to the various agencies to bring these concerns to their attention.

2. APOLOGIES J Smith-Milne**3. DECLARATIONS OF INTEREST** None reported**4. MINUTES OF THE LAST MEETING HELD ON 12 MARCH 2019**

These were agreed and confirmed and signed by the Chairman.

5. ACTION POINTS FROM THE MINUTES

Clock Tower – Herefordshire Council continue to investigate this matter.

Dropped curbs and junction white lines – recent changes at Balfour Beatty have delayed these actions.

6. PLANNING MATTERS AND APPLICATIONS

190801 Bankside proposed dormer roof to create additional headroom to first floor.

Parish Council members gave no objections.

190820 Victoria Cottage proposed raised timber decking to replace existing decking of the same height with glass balustrade and raised deck seating area and pagola where shed used to be with glass balustrade.

Parish Council members gave no objections.

7. REPORT FROM WARD COUNCILLOR

Due to the Election purdah period no report was given and no comments made.

8. REPORTS RECEIVED

8.1 Chairman. Working with the Clerk our website now meets the latest requirements for public authorities including Town and Parish Councils as defined by central government.

8.2 Footpaths. Various footpaths have been inspected for storm related damage and reported to Herefordshire Wild Life Trust / Forestry Commission and our lengthsman.

T Watson agreed to inspect WC 94 which appears to have been blocked.

8.3 Finance working group. They will meet to review the year end accounts and audit requirements in preparation for reporting to the Council.

8.4 Lengthsman and grass cutting working group. No new matters to report.

8.5 Website. Reference 8.1 Data Protection matters.

8.6 Good Neighbour Scheme. Theatre Visits are being planned as well as a return visit from the Crime Prevention Officer. Residents from the Residential Homes are also being invited to attend the meetings and functions.

Defibrillators. D Williams proposed that the location of these units should be available on the website and notice boards. The meeting agreed that this was a good idea and the Chairman and Clerk will action this.

9. FINANCIAL MATTERS

The financial year end accounts and all required documents are being prepared ready for the finance working group and audit process.

First payment of the new financial year precept expected end April 2019.

Payments

Chairman travel / meetings £17.10

Website £244.91

Lengthsman scheme work / grass cutting / footpaths £680.40

Clerk fee £567.00 Administration £44.99 Travel £39.93 Meetings £55.00

Administration Neighbourhood Plan £63.75

10. NEIGHBOURHOOD PLAN UPDATE

A selection of external examiners has been submitted to the PC / NPlan Steering Group.

G Litson submitted his proposal of examiner which was resolved by the Council members and the Clerk will inform Herefordshire Council.

11. CORRESPONDENCE RECEIVED AND DISTRIBUTED

A letter has been received from a resident regarding some upkeep matters on the Clock Tower. Following discussion the Clerk was requested to respond to the resident explaining the latest development of Herefordshire Council / listed building involvement and that the Parish Council are waiting for this outcome.

12. ROADS AND TRAFFIC MATTERS

Reference – item 1 and actions proposed.

13. ITEMS FOR THE NEXT AGENDA No new items submitted.

The meeting started at 7pm and ended at 7.55pm

Signed

Chairman

Date

**NEXT MEETINGS TO BE HELD 14 MAY 2019 AT 7PM AT WHITCHURCH MEMORIAL HALL
THE ANNUAL PARISH MEETING
THE ANNUAL MEETING OF THE PARISH COUNCIL
THE ORDINARY PARISH COUNCIL MEETING**