

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 11 September 2018 at Whitchurch Memorial Hall

**PRESENT** R Smith (Chairman) D Williams S McInerney S Morris J Smith-Milne S Cole

**ATTENDING** K Shilton (Clerk) Locality Steward Balfour Beatty Ward Councillor P Newman

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required.

**2. APOLOGIES** D Powell T Watson

**3. DECLARATIONS OF INTEREST** None reported.

**4. MINUTES OF THE LAST MEETING HELD ON 10 JULY 2018**

These were agreed and confirmed and signed by the Chairman.

**5. ACTION POINTS FROM THE MINUTES**

The site meeting / discussion with Balfour Beatty has taken place with the details and actions summarised by email to all Council members.

**6. PLANNING MATTERS AND APPLICATIONS**

182751 Kirbys Yard application for approved matters following outline approval reference 170198.

The meeting gave no objections.

182923 land at Little Doward proposed 17 additional car park spaces utilizing existing access.

The meeting gave no objections.

182872 Yew Tree House Symonds Yat proposed conversion of existing outbuilding to form holiday let.

The meeting gave no objections.

182161 The Old Chapel Symonds Yat variation of condition 2 / 2004/3223F erection of a building for use as domestic garage / storage.

Following further details relating to this application the meeting gave no objections.

**8. REPORTS RECEIVED**

Chairman and Footpaths. Reference the attached written report.

Finance working group. A meeting will take place during September 2018 to review proposals for the 2019 / 2020 financial budget and precept application.

Lengthsman and grass cutting working group. The grass cutting schedule will end October 2018 and then commence the winter maintenance schedule.

An incident of fly tipping was reported in the stream parallel to the Church lane. The Clerk will report the matter to Herefordshire Council / Balfour Beatty.

Website and publicity. Usage of the PC website and NPlan website continues to increase.

Good Neighbour Scheme. A river trip is planned for 3 October 2018 and all Council members are welcome to join the group.

**9. FINANCE MATTERS**

The Clerk reviewed the status of the bank account.

The external audit has been completed and returned.

The second precept payment is expected end September 2018.

**Payments**

Lengthsman scheduled work roads / grass cutting / footpaths £2829.62

External audit £240.00

Play Area inspection £58.60

St Dubricius churchyard maintenance contribution £550.00

St Swithins churchyard maintenance contribution £550.00

Clerk fee £542.00 Administration £13.50 Travel / meetings / training £55.44

**10. NEIGHBOURHOOD PLAN**

Parish Council members discussed and all members agreed on the following proposals towards the Plan completion.

Site 24 – To remove the 3 proposed new dwellings and to redefine the settlement boundary to follow the land curtilage as the planning application granted DS050591F.

Site 31B – Increase the housing numbers to achieve the required minimum of housing for the Plan.

A site for Affordable Housing may not be achieved in the Plan other than matters covered by the Herefordshire Council Core Strategy Policies.

In such a situation the Parish Council would deal with any planning applications in the usual manner.

It was agreed that as a result of the above resolutions no further site meetings / discussions with land owners was necessary.

The meeting was minded that a further grant had been achieved to satisfy the Plan completion costs.

**7. REPORT FROM WARD COUNCILLOR**

P Newman reviewed the completion of the Herefordshire Council financial accounts.

The meeting was minded that the budget consultation was still open for the public to comment.

Attended the St Swithins BBQ fund raising.

Attended (along with our Chairman) the public site meeting held by Herefordshire Council on the problems related to the C1257 / Ferry Lane.

The outcome of this meeting was then reviewed and discussed by Council members.

A further site meeting is likely to take place week commencing 17 September 2018.

**11. ROADS AND TRAFFIC MATTERS**

The further revised parking proposals – following further discussions with the village school – were agreed by all Council members towards the progression of the TRO application.

**12. CHRISTMAS PLANS AND ACTIVITIES**

The following actions were agreed.

S Morris to purchase gifts and cards for the Residential Homes.

The community afternoon tea will be held on 19 December 2018.

The Clerk will organise the power for the Christmas tree.

J Smith-Milne will investigate / arrange the kind offer of a donated Christmas tree.

T Watson and the Chairman will arrange the installation of the tree.

**13. CORRESPONDENCE**

The Chairman reviewed recent correspondence and an informal meeting between himself and the Past Chairman of the History Society.

Basically the Society requested to have local information / maps installed on the blank wall of the Parish Council adopted two Red Telephone boxes.

On this basis – information attached to the blank wall – the Parish Council had no objections.

**14. ITEMS FOR THE NEXT AGENDA**

Proposed budget and precept application for financial year 2019 / 2020

Christmas plans and activities review

**NEXT MEETING TO BE HELD ON 9 OCTOBER 2018 AT 7PM AT WHITCHURCH  
MEMORIAL HALL**

The meeting started at 7pm and ended at 8.20pm

Signed

Chairman

Date