

## Economy, Communities and Corporate Directorate

Director: Geoff Hughes

Mr K Shilton  
Clerk to the Parish  
Whitchurch  
Hightree House  
Pencraig  
Ross-On-Wye  
HR9 6HR  
keith.shilton45@btinternet.com

Our Ref: 132680/FH

Please ask for: Ms R Jenman

Direct Line / Extension: 01432 261961

E-mail: rjenman@herefordshire.gov.uk

28 October 2013

Dear Mr K Shilton,

**SITE:** **Watsons Cottage, Symonds Yat, Ross-On-Wye, Herefordshire HR9 6BW**  
**DESCRIPTION:** **Proposed first floor extension.**  
**APPLICANT(S):** **Mr Norman**  
**APPLICATION NO:** **132680/FH**  
**GRID REF:** **OS 355412, 216755**  
**APPLICATION TYPE:** **Full Householder**  
**WEBSITE LINK:** <http://www.herefordshire.gov.uk/searchplanningapplications>

We have received an application which affects your Parish. The application is described below and we are seeking the comments or views of your Parish Council. If the land concerned is on or near the parish boundary, we consult both councils as a matter of courtesy and welcome local views.

If your Council have so requested, a copy of the application is enclosed. Otherwise the planning application and its supporting plans and documentation can be viewed, normally within 24 hours, by using the website link above and entering the application number

If you wish to make comments which you would like the Council to take into account before making a decision on the application you can use one of the following options:-

- By the website: Using the online comment form
- By e-mail to rjenman@herefordshire.gov.uk, or
- By post to: Planning Services, PO Box 230, Hereford, HR1 2ZB

Please use the space below to respond by 18/11/2013.

You will be able to monitor the progress of the application, including all of the correspondence received, officer report and any decision notice by viewing the application details on the website

Yours faithfully

### **SUPPORT SERVICES OFFICER**

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The Parish Council, or its appropriate committee, has resolved to make the following comments:-

Date Returned \_\_\_\_\_