

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 12 March 2019 at Whitchurch Memorial Hall

**PRESENT** G Litson (Acting Chairman for this meeting) S McInerney T Watson S Morris D Powell

**ATTENDING** K Shilton (Clerk) Ward Councillor P Newman

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required

**2. APOLOGIES** R Smith (Chairman) D Williams J Smith-Milne S Cole

**3. DECLARATIONS OF INTEREST** None reported

**4. MINUTES OF THE MEETING HELD ON 11 DECEMBER 2018 AND 22 JANUARY 2019**

These were agreed and confirmed and signed by the Acting Chairman G Litson.

The meeting was also minded of the notes from the informal meeting held on 11 February 2019.

**5. ACTION POINTS FROM THE MINUTES**

5.1 Clock tower – actions taken. The Clerk reviewed the latest responses from Herefordshire Council.

5.2 Dropped curbs. The Clerk updated the meeting on the changes within Balfour Beatty and the next steps required.

5.3 Road markings. A site meeting with BB Locality Steward is required.

5.4 Good Neighbour Scheme – mini bus possibilities. Discussions continue related to a suitable qualified driver and availability.

5.5 Permanent Christmas Tree Whitchurch. Following discussion (land ownership / traffic safety matters) it was agreed to continue with the yearly purchase of a tree.

**6. PLANNING MATTERS AND APPLICATIONS**

6.1 190605 Woodlea Cottage proposed 2 storey extension and associated works – No objections given.

6.2 190522 Rose Dew proposed single storey extension and replacement garage and store – No objections given.

6.3 190531 Honeysuckle Cottage proposed single storey extension – No objections given.

6.4 190632 land adjacent Old Pound Cottage reserved matters following outline approval 174508/0 site for 10 proposed dwellings – No objections given.

6.5 190128 Bryn Tag proposed first floor extension – No objections given.

6.6 190329 Beechwood Cottage proposed 2 storey extension and replacement single storey extension and porch – No objections given.

For all the above applications the meeting requested that all boundary hedges were made good following building work and any damage to roads / pavements repaired.

**7. REPORT FROM WARD COUNCILLOR**

P Newman explained that due to the elections purdah period no report would be given and residents meetings would not be attended.

**8. REPORTS RECEIVED**

Chairman. We are still requiring a Tree Officer for the Parish.

Footpaths Officers. Work projects have been given to our lengthsman for removal of trees and branches blocking footpaths.

Lengthsman and grass cutting working group. Scheduled work continues.

Finance working group. Preparation of the financial year end will commence shortly.

Website and publicity. No further comments.

Good Neighbour Scheme. A further visit / speaker on house and neighbourhood safety is being arranged.

Inter Parish informal meeting. The first meeting has been held with an exchange of activities carried out by the individual Parish Councils. Further meetings probably on a quarterly basis are planned.

Clerk – update for the forthcoming elections. The Clerk reviewed the required actions necessary.

**9. FINANCIAL MATTERS**

All vat refund applications have been made / submitted.

Payments

Website £46.80

Lengthsman scheme work £1202.40

Clerk fee £567.00 Administration £10.04 Travel £22.44 meetings £35.00

**10. NEIGHBOURHOOD PLAN – STATUS REVIEW**

G Litson reported that we had recently received the Plan review by Herefordshire Council and that on the points raised we would consult with Data Orchard for the responses.

The next stage would be for the Plan to be submitted to an appointed external examiner and that it may require a special Parish Council meeting to discuss / approve any points raised by this examination.

**11. ROADS AND TRAFFIC MATTERS** No further comments

**12. CORRESPONDENCE RECEIVED AND DISTRIBUTED** No further comments

**13. ITEMS FOR THE NEXT AGENDA**

Investigate possible funding grants available for the Good Neighbour Scheme – new financial year

**NEXT MEETING TO BE HELD ON 9 APRIL 2019 AT 7PM AT WHITCHURCH MEMORIAL HALL**

The meeting started at 7pm and ended at 7.50pm

Signed

Chairman

Date