

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 11 June 2019 at Whitchurch Memorial Hall

**PRESENT** R Smith (Chairman) G Litson D Williams T Watson S Morris S McInerney D Powell S Cole

**ATTENDING** K Shilton (Clerk) Ward Councillor Y Watson and 2 members of Walford Parish Council

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required

**2. APOLOGIES** J Smith-Milne

**3. DECLARATIONS OF INTEREST**

R Smith planning applications 191515 and 191535

D Powell planning application 191535

Both Council members recorded these matters in the register.

**4. MINUTES OF THE LAST MEETING HELD ON 14 MAY 2019**

These were agreed and confirmed and signed by the Chairman.

**5. ACTION POINTS FROM THE MINUTES**

TRO yellow lines – no parking. This is progressing and will be actioned in the Parish shortly.

Dropped curbs – the Clerk will follow up on this matter.

Possible mini bus or hire for the Good Neighbour Scheme – the principle was considered a good idea however following discussion the meeting resolved that more investigation was required involving several aspects including the possible use for a trial period of the Ross Action Bus.

**6. PLANNING MATTERS AND APPLICATIONS**

191515 Lilac Cottage erection of annexe and creation of 2 car parking bay for visitors.

The Parish Council gave no objections to this application.

191124 Tree Tops proposed stable block.

The Parish Council gave no objections to this application with the understanding planning would ensure that adequate provision would be made for cleaning down / water drainage of the stables.

191535 Poplar Cottage change of use of existing garage / workshop into 2 self contained apartments.

The Parish Council gave no objections to this application.

191823 The Highlands proposed self contained annexe

The Parish Council objected to this application – with reference to the draft Neighbourhood Plan further housing was not required as this was outside the proposed boundary. Members also considered it was rather substantial rather more of a large dwelling than an annexe.

**7. REPORT FROM WARD COUNCILLOR**

The report had been circulated to all members prior to the meeting and is available on the PC website.

Y Watson appreciated the time given by the Chairman Clerk and G Litson on Parish related matters.

The efforts S Cole had given regarding a problem relating to Walford PC was most appreciated. The Ward Councillor would also be attending the meeting with Highways England together with the Chairman and Clerk.

### **8. REPORTS RECEIVED**

Chairman. Another busy month attending meetings with the Ward Councillor / lengthsman / residents relating to Parish matters / Roads Safer Partnership / Highways England / and the NPlan Steering Group. Some of these meetings involved the presence of the Clerk.

Investigation regarding the Clock Tower continues.

Wye View Lane – the special project to direct rain water is being actioned.

Footpaths Officers. Close coordination with the lengthsman is taking place to open footpaths blocked by trees due to the adverse weather.

Finance working group. All audit papers are now submitted to the external auditor.

Much improved VAT refund procedures are making applications more efficient.

Lengthsman and grass cutting working group. Reference Chairman / Footpaths report.

Website and publicity. The website meets all the latest central government requirements.

Good Neighbour Scheme. The visit from our Ward Councillor was appreciated. A theatre trip is planned and another boat trip planned for October 2019.

People of all ages are welcome especially anyone who would like to meet some new faces and have a chat.

### **9. FINANCIAL MATTERS**

Audit papers have been submitted for the external audit and confirmation received.

Payments

Website £17.60

Play area inspection and equipment service £354.00

Lengthsman scheme work roads / grass cutting / footpaths £788.40

Clerk fee £567.00 Administration £12.40 Travel £11.48 Meetings £42.00 Training £50.00

### **10. NEIGHBOURHOOD PLAN UPDATE**

The draft Plan has been submitted for external examination – it is most probable that examination will start July / August 2019.

### **11. ROADS AND TRAFFIC MATTERS**

Reference A40 Whitchurch and Ganarew. A meeting has taken place with The Safer Roads Partnership – Chairman and Clerk attending - and a meeting is arranged with senior representatives Highways England together with the Ward Councillor Chairman and Clerk.

A summary report will then be prepared and circulated to PC members and added to the website.

### **12. CORRESPONDENCE** No further comments were made

### **13. ITEMS FOR THE NEXT AGENDA**

No new items submitted

### **NEXT MEETING 9 JULY 2019 AT 7PM AT WHITCHURCH MEMORIAL HALL**

The meeting started at 7pm and ended at 7.56pm

Signed

Chairman

Date