

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 10 December 2019 at Whitchurch Memorial Hall

**PRESENT** R Smith (Chairman) D Williams S Morris G Litson S McInerney S Cole D Powell

**ATTENDING** K Shilton (Clerk)

1. **OPEN DISCUSSION FOR THE PUBLIC** Not required.
2. **APOLOGIES** Ward Councillor Y Watson J Smith-Milne T Watson
3. **DECLARATIONS OF INTERESTS** None reported
4. **MINUTES OF THE LAST MEETING HELD ON 12 NOVEMBER 2019**

These were agreed and confirmed and signed by the Chairman.

#### 5. ACTION POINTS FROM THE MINUTES

5.1 Dropped curbs. We are waiting for the status from our Ward Councillor / Balfour Beatty.

5.2 Christmas activities review final actions. All preparations are in hand.

All Council members are invited to the Good Neighbour Scheme Christmas afternoon tea party at 3pm on 18 December 2019 at Whitchurch Memorial Hall.

The Christmas tree is ordered and delivery arrangements made including the lighting times certificate.

The meeting thanked Tom Watson our Chairman Roger John Williams and Shane Williams for all their generous help and efforts installing the tree and lighting.

#### 6. PLANNING MATTERS AND APPLICATIONS

193852 Summerfield Symonds Yat proposed single storey extension.

Council members gave no objections to this application.

#### 7. REPORT FROM WARD COUNCILLOR

Reference was made to the recent school project and that during the information gathering it was found that several footpaths signs were missing. These will be reported to the Parish Footpaths Officer for action.

#### 8. REPORTS RECEIVED

8.1 Chairman. A busy month attending meetings of Public Access / Balfour Beatty review / and Herefordshire Council Local Access Forum.

8.2 Footpaths Officers. The recent bad weather has caused many problems and footpath blockage. Inspections will take as soon as possible.

8.3 Finance working group. A meeting will take place in February 2020.

8.4 Lengthsman and Parish maintenance working group. As a consequence of the recent bad weather projects to clearing drains and repairing drainage grips will be required.

The Clerk reported that grit / salt mix had been ordered for the remaining winter months (limited free availability from Balfour Beatty).

8.5 Website and publicity. Now that the Neighbourhood Plan was completed it was agreed work to transfer this to the Parish Council website should take place.

8.6 Good Neighbour Scheme and Sticky Little Fingers Group. From proposals from the Finance working group Council members agreed to continue the meeting room rental payments for both of these community groups and thanked the group leaders for all their dedicated work for making both groups such a growing success.

## **9. FINANCE MATTERS**

The precept request for 2020/2021 has been submitted to Herefordshire Council.

Payments

Christmas tree £240.00

Lengthsman scheme and footpaths scheduled maintenance work £4674.30

Clerk fee £567.00

## **10. NEIGHBOURHOOD PLAN**

G Litson attended the Herefordshire Council NPlan workshop reviewing the latest central government planning guidelines.

This means our Plan is valid for the next 3 years when some slight revision may then be required.

## **11. ROADS AND TRAFFIC MATTERS**

Road closure on the Doward. All parties involved are waiting the decision outcome from the tribunal. This should be available January 2020.

## **12. REVIEW THE NEED FOR AN EMERGENCY PLAN**

Following discussion it was agreed that consideration should be given for the development of such a Plan.

In order to gain more information (in particular what County plans exist) and how coordinators are appointed with respective responsibilities it was agreed that initially the Chairman and Clerk investigate the matter further and report back to the Council for further resolution.

## **13. PARISH COUNCIL NEWSNOTES**

It was agreed that the Chairman send out Christmas Greetings to residents which will be followed by the Parish Newsnotes during January 2020.

## **14. ITEMS FOR THE NEXT AGENDA**

No new items were reported.

**NEXT MEETING TO BE HELD ON 11 FEBRUARY 2020 AT 7PM AT WHITCHURCH MEMORIAL HALL. NO MEETING WILL BE HELD IN JANUARY 2020 UNLESS THERE ARE URGENT BUSINESS MATTERS TO ATTEND.**

Signed

Chairman

Date