

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 11 December 2018 at Whitchurch Memorial Hall

**PRESENT** R Smith (Chairman) D Williams T Watson S McInerney G Litson S Morris D Powell

**PRESENT** K Shilton (Clerk) Ward Councillor P Newman (for item 7)

#### 7. REPORT FROM WARD COUNCILLOR

P Newman apologised that he could only be present for his report as he had a further meeting in the Ward to attend.

The draft budget for Herefordshire Council continues in its development being another budget where service savings are required due to the decrease in support from central government.

Herefordshire broadband network continues with County improvements.

Situation C1257 – ground monitoring equipment is installed and recent meetings have been held with all stakeholders and their legal advisors in an attempt to move matters forward.

The written report of these highlights will be sent to the Clerk to forward to all Council members.

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required

**2. APOLOGIES** S Cole J Smith-Milne

**3. DECLARATIONS OF INTEREST** None reported

#### 4. MINUTES OF THE LAST MEETING HELD ON 13 NOVEMBER 2018

These were agreed and confirmed and signed by the Chairman.

#### 5. ACTION POINTS FROM THE MINUTES

5.1 Meeting with Balfour Beatty management. Joint meeting representing W and G PC and Marstow PC. A positive meeting discussing litter problems – and possible new improvements – on the A40 and the traffic incident concerns at Dry Arch. Since this meeting traffic engineers have conducted a site visit at Dry Arch for road signage improvements.

5.2 Christmas activities review. The meeting thanked T Watson for the enormous task in wet weather carried out to both deliver and install the Christmas tree. Well done!!

The meeting also thanked our lengthsman for preparing the new concrete holding base free of charge. Very much appreciated!!

All cards and gifts are ready for distribution to the Residential Homes in our Parish.

All members are invited to the Good Neighbour Scheme Christmas party 19 December 2018.

5.3 Review meeting with lengthsman – will take place in the New Year.

5.4 Clock Tower legal advice – Chairman and Clerk will initiate this in the New Year.

5.5 Dropped curbs. All paperwork is now completed for submission.

#### 6. PLANNING MATTERS AND APPLICATIONS

182948 Coppett View Symonds Yat amended proposal for extension and detached garage.

The meeting gave no objections.

184347 Riverside Glasshouse Nurseries proposed extension to an existing building to allow for installation biomass boiler.

The meeting gave no objections.

## 8. REPORTS RECEIVED

8.1 Chairman. Has attended various site meetings / held discussions with residents and Herefordshire Council regarding the ongoing situation C1257 / Doward.

The Council Newsnotes are prepared ready for distribution.

Grit bins. A most prolonged exercise this year but finally resolved covering some 65 bin units.

The meeting resolved the extra costs (estimated £350.00) to cover the grit bins on the C1257 problem road closure area.

The meeting resolved that these additional costs should be noted for potential claim when the circumstances of the C1257 are finally completed.

8.2 Footpaths. All clearance work – fallen trees and branches – is now completed.

8.3 Finance working group. All vat refunds to date are completed and money received.

8.4 Lengthsman and grass cutting working group. Reference report from Chairman.

8.5 Website and publicity. G Litson is reviewing the Neighbourhood Plan website for preparation for the external examination Regulation 16 of the Plan.

8.6 Good Neighbor Scheme. Reference item 5 of these minutes.

## 9. FINANCE MATTERS

The Clerk reviewed the status of the bank account.

Vat returns to date represent £3823.72

Lengthsman scheduled work £1509.65 Footpaths project work £360.00

Clerk fee £567.00 Administration £35.59 Travel £13.00 meetings £22.96 training £50.00

## 10. NEIGHBOURHOOD PLAN DEVELOPMENTS

To date there has been no further response / comments from Herefordshire Council relating to the Plan Regulation 15 submission.

## 11. ROADS AND TRAFFIC MATTERS

Reference item 5 Dry Arch incident concerns. Investigation has taken place.

Reference C1257 / Doward situation. The Chairman highlighted the recent letter from Balfour Beatty sent to all residents in the area outlining the latest status. This will be distributed to all Council members.

Concerns were reported of a possible flooding situation near Lewstone Farm.

The Chairman will make a site visit and discuss the matter with residents.

## 12. CORRESPONDENCE RECEIVED

The input from the appointed residents to address the AONB consultation is now completed and it was agreed that this should be submitted as the Council response.

## 13. ROAD MARKINGS IN THE PARISH

Following discussion it was agreed that the Chairman and Clerk meet with Balfour Beatty and review the main concerns / situations and the actions required.

## 14. ITEMS FOR THE NEXT AGENDA

Possible mini bus service Good Neighbour Scheme

Consider a possible permanent Christmas tree

**NEXT MEETING TO BE HELD ON 12 FEBRUARY 2019 AT 7PM AT WHITCHURCH MEMORIAL HALL**

The meeting started at 7pm and ended at 8.20pm

Signed

Chairman

Date