

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on 14 March 2017 at Whitchurch Memorial Hall

Present G Hiscox (Chairman), S McInerney, D Williams, S Morris, T Watson, R Smith, G Litson.

Attending K Shilton (Clerk) and Ward Councillor P Newman

1. OPEN DISCUSSION FOR THE PUBLIC Not required

2. APOLOGIES J Smith-Milne and M Woodward.

3. DECLARATIONS OF INTEREST

R Smith declared an interest in planning application 170211 Quarry Wood Barn which was recorded in the register.

4. MINUTES OF THE MEETING HELD ON 14 FEBRUARY 2017

These were agreed and confirmed and signed by the Chairman.

5. ACTION POINTS FROM THE MINUTES

- Resilience Group initial meeting. This has yet to be arranged.
- School roundabout water supply. The meeting planned with Balfour Beatty has to be rescheduled.
- Notice board at Symonds Yat. It was considered that the location area could serve as both notice board for Parish Council matters and also as a visitor information centre.
- In the first instance it was agreed to determine how effective the Red Telephone Box could be used for these communication purposes.
- Presentation from the Neighbourhood Plan Steering Group. This will take place at the next Parish Council meeting 11 April 2017 to report on the development of the Plan and the next stages required.

6. REPORT FROM WARD COUNCILLOR

P Newman highlighted the following matters, having attended:

- The site meeting organised with Balfour Beatty regarding the poor road condition of Leaping Stocks Lane. Repairs have been agreed to take place soon.
- The re- opening of The Crown.
- The Community Lunch at St Dubricius and the Good Neighbour Coffee Meeting.
- A meeting at Walford about the introduction of the appointed Community Support Officer.
- The full Herefordshire Council members meeting.

He also reported on the Management Plan and concerns about phosphate pollution.

7. PLANNING MATTERS AND APPLICATIONS

7.1. Building development at The Paddocks Hotel. The Clerk and Ward Councillor summarised the information received from Herefordshire Council planning and enforcement officers. It was agreed to continue to monitor the situation and report accordingly.

7.2. Appeal regarding Losito Stud 162117 (replacement of a redundant barn with a 4 bedroom house). The Chairman and Vice Chairman will attend this meeting at Herefordshire Council.

7.3. Summer House 170628. First floor extension and associated works. The meeting gave no objections to this application.

7.4. Land at Kirbys Yard 170198. Outline application for 9 two bedroom dwellings and associated parking. The meeting gave no objections to the proposed application in principle but continue to have concerns regarding the sewage and water drainage systems involved in this area of the Parish.

7.5. Quarry Wood Barn 170211. Proposed erection of a timber barn 3mx9m with 16-18 solar panels on the roof. The meeting objected to this application in its submitted form which they considered lacked clarity of information and also the purpose of its intended use.

8. REPORTS RECEIVED

Chairman. A meeting is to be held with the land owner to discuss the maintenance of the hedge adjacent to the road from the Leisure Park to the Dentist Surgery.

A further meeting is being arranged with the land owners to discuss the defined position and the maintenance of the Riverside Walk public footpath.

Traffic matters. Contact will be made with Balfour Beatty and Herefordshire Council regarding their intended response and actions to the site meeting discussions that have taken place.

Red Telephone Boxes. A planned renovation schedule is being developed by the History Group.

Finance working group. A meeting will be held April / May 2017 to review the budget and future work projects.

Lengthsman and grass cutting working group. A meeting will be held with the lengthsman to review the spring / summer maintenance schedule and other required work.

Footpaths Officer. The lengthsman is presently working on clearance of specific footpaths and continues to replace waymarker posts and signs.

WC102 . This footpath has been blocked by a recently installed fence. The matter has been reported to Balfour Beatty for resolution.

Good Neighbour Scheme. The Welsh theme coffee morning proved a great success with some 30 residents attending. Age UK also attended this event.

S Morris also attended the recent meeting at Walford to compare activities and future ideas.

9. FINANCIAL MATTERS

The Clerk reviewed the status of the bank account.

VAT refund received £7117.37

Footpaths Scheme refund received £798.00

Payments:

- Website £28.00.
- HALC subscription £716.61.
- Footpaths scheduled work £300.00.
- Lengthsman's scheduled work £734.40.
- Clerk fee £483.00. Administration £7.68. Travel £14.22.

10. NEIGHBOURHOOD PLAN / MONTHLY REPORT

G Litson reviewed the funding procedure for the development of the Plan which includes any funds not used by 31 March 2017 are returned. New funding is then available to allow completion of the Plan. The Steering Group is presently finalising the proposed defined Settlement Boundary positions for future housing development and formulating policy documents to support the Plan working with the appointed independent consultant.

The Steering Group will present a summary of work at the Parish Council meeting 11.04.2017.

11. MAY 2017 ANNUAL MEETINGS / PROPOSED PROCEDURE

The Chairman outlined the proposal and reasons for the May 2017 meetings required being the Annual Parish Meeting / the Annual Meeting of the Parish Council / and the Ordinary Parish Council Meeting which would all take place on the same date 9 May 2017.

This was agreed by all the Parish Council members present.

12. COMMUNITY INVOLVEMENT

Following the recent incident of graffiti on the Doward (which is being dealt with by the Forestry Commission) and further fly tipping incidents several residents are concerned as to how any further incidents can be reported.

The meeting agreed that a contact detail list should be prepared and published on the Council website and email subscription newsletter.

13. ROADS AND TRAFFIC MATTERS

Reference section 8 Report from Chairman.

14. PLAY AREA UPDATE

The renovation project is now completed.

- The final stage will be to wash and replace the safety mats and will take place in the next few days.
- It is intended that the Play Area will reopen on 22 March 2017.
- A ROSPA inspection is booked to take place in May 2017.
- The meeting agreed that a rota of Council members should be prepared for inspecting the Play Area on a weekly basis. The objective being that each Council member would inspect for a calendar month.

15. ITEMS FOR THE NEXT AGENDA

- Parking concerns in Whitchurch.
- A litter pick in the Parish.

NEXT MEETING TO BE HELD ON 11 APRIL 2017 AT 7PM AT WHITCHURCH MEMORIAL HALL

The meeting started at 7pm and ended at 8.20pm

Signed

Chairman

Date