

**WHITCHURCH AND GANAREW GROUP PARISH COUNCIL**

**Minutes of the meeting held on 14 February 2017 at Whitchurch Memorial Hall**

**PRESENT** G Hiscox (Chairman) S Morris M Woodward S Cole S McInerney G Litson J Smith-Milne

**ATTENDING** K Shilton (Clerk) Ward Councillor P Newman and 1 resident

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required

**2. APOLOGIES** R Smith T Watson D Williams

**3. DECLARATIONS OF INTEREST** None reported

**4. MINUTES OF THE LAST MEETING HELD ON 13 DECEMBER 2016**

These were agreed and confirmed and signed by the Chairman.

**5. ACTION POINTS FROM THE MINUTES**

Resilience Plan meeting. S Morris will arrange the initial meeting with residents interested in this Plan.

Wifi Village Hall. No further information was reported.

School roundabout water supply. The Clerk will arrange an initial meeting with Balfour Beatty.

**6. REPORT FROM WARD COUNCILLOR**

The following matters were reported.

A site meeting has been arranged with Balfour Beatty to review the condition of a BOAT on the Doward.

Walford PC have appointed a Support Coordinator.

The meeting was minded of the building extension to The Ark without planning permission.

Tax payers saving scheme review.

Council tax to be increased.

Fracking. P Newman is lobbying for a motion that licenses for Fracking should be limited and not in ANOB.

A full written report will be sent to the Clerk.

**7. PLANNING MATTERS AND APPLICATIONS**

Letter from a Parish resident. The Chairman explained that this letter and other similar letters which are expected regarding the Neighbourhood Plan will be considered by the Steering Group at the appropriate time of the Plan development.

**Proposed amendments to planning application 163068, the new development alongside the Llangrove Road:**

- Introduction of a 2 m footpath link from the site to Grange Park thus providing a safe alternative means of accessing the village facilities.
- Removal of the spur section of road leading on into the field to the south.
- Changing the radius of the bend within the development to meet the highway design guide requirements.

- Re-position the access into the site 3.5m further south whilst maintaining the design guide gradient requirements.

The meeting gave no objections to these proposals.

## 8. REPORTS RECEIVED

**Chairman.** The chairman referred to the changes in future distribution arrangements for the Parish Newsletter, namely that it would in future be by online distribution, parishioners had been asked to subscribe using the PC website for registration if they wished to receive the newsletter. The Chairman explained that after May 2017, when he intended to stand down from the council he would continue to produce the newsletter for a period of 6 months. A statement to all councilors would follow shortly.

**Finance working group.** A meeting will be held April 2017 to review the budget and projects.

**Lengthsman and grass cutting working group.** A review meeting was held January 2017 to discuss and give priority to outstanding work programmes.

**Footpaths Officer.** The report will be circulated by the Clerk to all members.

**Website and publicity.** Reference made in Chairman's report.

**Good Neighbour Scheme.** S Morris thanked everyone who had helped and contributed towards the Christmas afternoon tea party which had proved a success.

Attempts are being made to contact the Red Cross to further expand the Scheme.

The March 2017 meeting will have a Welsh theme also Age UK will attend to talk to the residents attending.

## 9. FINANCIAL MATTERS

The Clerk reviewed the bank account status.

The VAT refund for 2016 has been submitted.

Further refund applications have been made for the P3 footpath scheme.

### Payments

Lengthsman scheduled work £1440.80

Website related matters £292.50

Clerk fee £483.00 Administration £73.64 Travel £53.92

## 10. NEIGHBOURHOOD PLAN / MONTHLY REPORT

G Litson reviewed the progress of the Plan and the recent meetings with the independent planning consultant Data Orchard which had also included a site meeting of the Parish.

It was agreed that the NPlan Steering Group would attend future PC meetings and present the latest progress to the Council members.

## 11. ROADS AND TRAFFIC MATTERS

The Chairman reviewed the meetings held at the end of 2016 with Herefordshire Council and Balfour Beatty and that these would now be followed up to continue progress.

## 12. PLAY AREA

The final stages to reinstall fencing / new safety mats / and new grass turf will take place over the next weeks with the objective to reopen the Play Area early March 2017.

## 13. CORRESPONDENCE RECEIVED AND DISTRIBUTED

The meeting was minded of the circulation of the Llangarron Neighbourhood Plan in preparation for Regulation 14.

**14. ITEMS FOR THE NEXT AGENDA**

Future Neighbourhood Plan Steering Group presentation to the Council members

Proposed procedure for the May 2017 Annual Meetings (2)

Notice board Symonds Yat: review needs and costs.

Other issues as required.

**NEXT MEETING TO BE HELD ON 14 MARCH 2017 AT 7PM AT WHITCHURCH MEMORIAL HALL**

The meeting started at 7pm and ended at 8.15pm

Signed

Chairman

Date