

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on 11 April 2017 at Whitchurch Memorial Hall

PRESENT G Hiscox (Chairman) G Litson D Williams S McInerney S Cole J Smith-Milne T Watson M Woodward S Morris

ATTENDING K Shilton (Clerk) Ward Councilor P Newman
Neighbourhood Plan Steering Group members G Litson (Chairman) A Thomas P Cruttwell E Heyes S Borthwick P Lewis

1. PRESENTATION FROM THE NEIGHBOURHOOD PLAN STEERING GROUP

G Litson on behalf of the Steering Group reviewed the development of the Plan for the Parish Group Whitchurch and Ganarew and the latest stages of the Plan work in progress. This included the proposed Settlement Areas for housing / leisure / tourism and business. Parish Council members are always welcome to attend the Steering Group meetings which are also open to the public. A copy of the presentation which was circulated to all Council members is attached to the main minutes.

2. **OPEN DISCUSSION FOR THE PUBLIC** Not required

3. **APOLOGIES** None

4. **DECLARATIONS OF INTEREST** Non submitted

5. MINUTES OF THE MEETING HELD ON 14 MARCH 2017

These were agreed and confirmed and signed by the Chairman.

6. ACTION POINTS FROM THE MINUTES

Resilience Group. A key box for the Memorial Hall is being prepared.

Emergency contact list. This will be prepared by G Hiscox R Smith and the Clerk and be available on the Council website.

Water supply school roundabout. A site meeting will be arranged with Balfour Beatty.

7. REPORT FROM WARD COUNCILLOR

P Newman reported on the land housing supply for Herefordshire (5 Year plan) and the approach of housing developers towards potential build programmes.

He had attended:

The Good Neighbour Scheme lunch

Ross action bus meeting

The birthday event of Woods of Whitchurch

Balfour Beatty public services presentation / review of work programmes

The Chairman requested a copy of the Balfour Beatty presentation and it was agreed that copy would be sent to the Clerk for further distribution.

8. PLANNING MATTERS AND APPLICATIONS

Losito Stud. The Chairman and Vice Chairman had attended the appeal hearing for Losito Stud reference replace redundant barn with a 4 bedroom house in a sustainable location at Losito Stud.

171084 Mulberry Lodge Whitchurch proposed single detached garage part retrospective. The meeting gave no objections to this proposal.

171002 The Old Chapel Great Doward proposed car port and log store. The meeting gave no objections to this proposal.

171004 Land opposite Whitchurch village school proposed erection of 3 new dwellings. The meeting gave no objections to this proposal but requested that consideration was given regarding delivery restrictions of materials relative to the school day start and finish times for safety and traffic control purposes.

170198 Land at Kirbys Yard amended outline 9 x 2 bedroom dwellings. The meeting gave no objections to this proposal.

171167 Wye Valley View Symonds Yat proposed timber framed single garage. The meeting gave no objections to this proposal.

9. REPORTS RECEIVED

Chairman. Red Telephone Boxes. The refurbishment programme will start shortly and books are already being donated for the revised use of these Boxes.

Finance working group. A meeting will be held in May 2017 to review projects and allocated funding.

Lengthsman and grass cutting working group. The spring / summer schedule is now in operation. A review meeting with the lengthsman and the working group will be arranged by the Clerk.

D Williams requested that consideration was given to cutting areas of the churchyard by The Old Chapel. After reviewing the past circumstances the meeting agreed that the lengthsman and Parish Council should not be involved on this site and that the public could maintain pathways and selected areas of the churchyard if they so wished.

It was agreed that a request for volunteers would be added to the Council website.

Footpaths Officer. Footpath WC 1 further discussions will be made with the land owners and following this the matter reviewed for required actions.

Website and publicity. The website is up to date and is reviewed on a regular basis.

Good Neighbor Scheme. S Morris reported that the Scheme is now registered with the Wellbeing Service for Herefordshire.

A banner is being prepared to advertise the coffee mornings.

The possibility of providing a mini bus service 2 hours each week for shopping at Monmouth was discussed. It was agreed this was a good proposal for people who cannot drive.

It was agreed that S Morris investigate the matter further together with estimated costs.

10. FINANCIAL MATTERS

The Clerk reviewed the status of the bank account.

Bank mandate. The meeting resolved that the bank mandate be reviewed and a new signature added R Smith.

Payments

The following payments were agreed

Clerk fee £525.00 Administration £35.28 Travel £39.96

Website £97.50

Hall rental Good Neighbour Scheme £230.00

Lengthsman work £1540.80 and Footpaths work £552.00

11. ROADS AND TRAFFIC MATTERS

G Hiscox will contact Balfour Beatty on the outstanding issues.

12. PLAY AREA

G Hiscox was pleased to inform the meeting that the refurbished Play Area was now complete and open.

The see-saw has however developed a problem (bolt broken) which has been reported to the equipment supplier and repairs have been arranged. In the meantime this item has been taken out of use.

Monitoring the Play Area. The meeting is aware of the need to monitor the play area on a weekly basis and maintain a record.

Although originally considered to have a rota of Council members on a monthly basis this may be difficult in practice to administer.

The meeting resolved that the Clerk undertake the required weekly inspection and record the visits in the register.

13. PARKING CONCERNS WHITCHURCH

The increase in parking and related problems was discussed and the following matters agreed. This subject will be included as a study as a part of the Neighbourhood Plan.

All Council members to give thought as to what can be done / considered to help resolve the situation.

This subject will be added to the June 2017 Council meeting agenda.

14. LITTER IN THE PARISH

It was agreed that this subject be added to the June 2017 Council agenda.

In the meantime Council members will give thought as to what actions could be considered both short and longer term.

15. CORRESPONDENCE RECEIVED AND DISTRIBUTED

Poppy appeal coordination. The Whitchurch Memorial Hall committee will consider this matter.

16. ITEMS FOR THE NEXT AGENDA

WC 1 footpath May 2017 agenda

Litter in the Parish June 2017 agenda

Parking concerns Whitchurch June 2017 agenda

NEXT MEETING WILL BE HELD ON 9 MAY 2017 AT 7PM AT WHITCHURCH MEMORIAL HALL BEING THE ANNUAL PARISH MEETING (WHITCHURCH AND GANAREW) THE ANNUAL MEETING OF THE PARISH COUNCIL AND THE ORDINARY PARISH COUNCIL MEETING.

The meeting started at 7pm and ended at 9.15pm

Signed

Chairman

Date