

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 13 December 2016 at Whitchurch Memorial Hall

**PRESENT** G Hiscox (Chairman) S McInerney S Morris G Litson J Smith-Milne T Watson

**ATTENDING** K Shilton (Clerk) Ward Councillor P Newman

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required

**2. APOLOGIES** D Williams S Cole R Smith

**3. DECLARATIONS OF INTEREST** None reported

**4. MINUTES OF THE LAST MEETING HELD ON 15 NOVEMBER 2016**

These were agreed and confirmed and signed by the Chairman.

**5. ACTION POINTS FROM THE MINUTES**

Resilience Plan meeting. It is intended to hold the first meeting in January 2017.

Wifi Village Hall. This is now installed but at a lower strength level originally considered for a Village Hall amenity use. This will be discussed with the Hall committee.

**6. REPORT FROM WARD COUNCILLOR**

The following subjects were highlighted.

Attendance at the Good Neighbour Scheme and the afternoon tea event 21 December 2016

Attended Herefordshire Council budget meeting

Adult Care and possible directions of support

Attended the Broadband roll out meeting

To attend the full Herefordshire Council meeting / raise fracking issues

**7. PLANNING MATTERS AND APPLICATIONS**

163660 Buck Street Cottage Symonds Yat / replacement flat roof above existing kitchen and study with extension to create large open plan space.

The Council members gave no objections to this proposal.

**8. REPORTS RECEIVED**

**Chairman.** Reference agenda items.

Site meetings have taken place with Balfour Beatty traffic engineer and Locality Steward to review traffic calming measures at several selected locations in the Parish. One location Llangarron road is expected to be the subject of a Section 106 agreement.

Present situation is that we are now waiting for the outcome report from Balfour Beatty on the issues involved so that matters can be taken forward.

**Finance working group.** The precept application for 2017/2018 has been submitted. The working group will meet March 2017 to review projects and budget related matters ready for the new financial year.

**Lengthsman and grass cutting working group.** Maintenance continues to the winter planned schedule.

**Footpaths Officer.** No report available.

**Website and publicity.** Information continues to be submitted to the Neighbourhood Plan and Parish Council websites. Banners have been produced for use in the Parish to advertise the websites and other Council activities.

The NPlan website now includes information received regarding land availability in the Parish / Call for Sites for potential new home development.

**Good Neighbour Scheme.** The 21 December 2016 afternoon tea party is being organised and is being publicised in the Parish with flyers and banners. S Morris thanked Council members for their help and contributions and local businesses for their generous contributions.

## 9. FINANCIAL MATTERS

The Clerk reviewed the bank account status.

The Chairman and Clerk reported on the actions taken regarding matters related to the required Pensions Regulator for Town and Parish Councils.

Payments

NPlan Vat refund £1436.65

Christmas activities £176.96

Lengthsman work £2506.80

Website registration fee £46.80

Clerk fee £483 Administration £45.45 Travel £54.70

SLCC publication £14.96

## 10. NEIGHBOURHOOD PLAN UPDATE / MONTHLY REPORT

G Litson described the progress being made including the successful recent public consultation event and the proposals received to date regarding potential land availability and Call for Sites for new build housing.

The information available to date is on the website together with map locations and a hard copy map showing the potential sites identified to date is also available.

Over the next 2 to 3 months the Steering Group and independent planning consultant will be reviewing the locations submitted for potential future housing suitability.

The next steering Group meeting will be held on 3 January 2017 and Council members are invited to attend and view the site locations submitted to date.

## 11. ROADS AND TRAFFIC MATTERS

Reference Section 8 Chairman report.

## 12. PLAY AREA

The Chairman reported that the main work to redevelop the Play area is now completed. Turf and safety mats will be installed early 2017 with the intention of reopening the Play Area February 2017.

## 13. CHRISTMAS ACTIVITIES

Cards and gifts are organised for the Residential Care Homes. The 21 December 2016 tea party event is progressing well / reference Section 8 Good Neighbour Scheme.

S Morris once again thanked members for offering their time and also their contributions and to local businesses and community members for their help and contributions.

The Village Hall committee thanked the Parish Council for the purchase of a new indoor Christmas tree.

The outside Christmas tree provided by the Parish Council has been installed and the lights arranged to operate each day until the 2 January 2017.

T Watson agreed to arrange the removal of the lights and the tree from 3 January 2017 and to store the lights for future use.

**14. ITEMS FOR THE NEXT AGENDA**

Availability of a water supply to the traffic island near the village school / plant maintenance.

**THE NEXT PARISH COUNCIL MEETING WILL BE HELD ON 14 FEBRUARY 2017 AT 7PM  
AT WHITCHURCH MEMORIAL HALL**

**NO MEETING WILL BE HELD IN JANUARY 2017 UNLESS THERE ARE URGENT  
BUSINESS MATTERS TO ATTEND.**

The meeting started at 7pm and ended at 8.15pm

Signed

Chairman

Date