

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 13 October 2015 at Whitchurch Memorial Hall

**PRESENT** R Smith (Vice Chairman and acting Chairman) G Litson T Watson M Woodward S Morris E Curtis S Cole D Williams S McInerney J Dixon

**ATTENDING** K Shilton (Clerk) Ward Councillor P Newman K Williams (Balfour Beatty) and 5 residents

#### 1. OPEN DISCUSSION FOR THE PUBLIC

Two residents explained to the Council members their concerns regarding a recent article published in the Village News and which they considered inappropriate and offensive. The meeting considered that it was not directly involved with this publication but agreed to add this matter to the next agenda for further consideration.

Residents from Pritchards Lane further explained their frustration regarding the closure of this BOAT and that they were taking legal advice on the matter. Balfour Beatty and the Ward Councillor confirmed that following a site inspection it was intended to repair this BOAT but that it this was dependent on funding.

A resident expressed his concern regarding the changes to school transport and the costs involved resulting in an additional financial burden to families.

#### 2. BALFOUR BEATTY REVIEW OF PROGRAMMES

The Vice Chairman and Clerk highlighted the various requests sent to Balfour Beatty over several months and the apparent lack of response. Following discussion it was agreed that Balfour Beatty would respond to requests from the Parish Council / Clerk and as required attend Parish Council meetings to further review matters.

**3. APOLOGIES** G Hiscox (Chairman) J Smith-Milne has requested a 6 months leave of absence from Parish Council meetings which was noted by Council members.

**4. DECLARATIONS OF INTERESTS** Planning applications S Morris (152918) M Woodward (152683) and D Williams (152683) which were recorded in the register.

#### 5. MINUTES OF THE LAST MEETING HELD ON 8 SEPTEMBER 2015

These were agreed and confirmed and signed by the Vice Chairman.

#### 6. ACTION POINTS FROM THE MINUTES

The new notice board has now been delivered and is available for installation.

#### 7. REPORT FROM WARD COUNCILLOR

The Ward Councillor reported the outcome from the site meeting at Pritchards Lane with Herefordshire Council and Balfour Beatty and that it was being considered to repair this BOAT but that this was dependent on funding available.

The Ward Councillor reviewed his written report which had been circulated to all Council members.

S McInerney reported the matter of the road to the Ganarew Care Home and that the owners were prepared to resurface a major part of this lane. The Ward Councillor agreed to investigate

this matter.

## **8. PLANNING MATTERS AND APPLICATIONS**

The following applications were discussed.

152496 Jo`s Place change of use of 4 parking places to car wash attached to existing cafe with oversized car park / retrospective. The Council gave no objections.

152495 Jo`s Place proposed advertising for car wash and Diner to replace previous signage. The Council gave no objections.

152683 The Bushes proposed variation of condition 3 of planning permission. SE1999/1934F alterations and extensions to existing cottage. Work carried out not in accordance with approved drawing/amended drawing 1244/1 indicates works as complete on site / retrospective. The Council considered that the work should be in accordance with the original approved plans.

152547 Woods of Whitchurch proposed change of use of part residential 1<sup>st</sup> floor flat to coffee shop and associated wc. The Council gave no objections.

152918 23 Grange Park retrospective 1<sup>st</sup> floor extension. The Council gave no objections .

## **9. REPORTS RECEIVED**

Finance working group. Budget proposals for the financial year 2016/2017 will be reviewed and presented to the Parish Council for comment at the November 2015 meeting. The precept request for 2016/2017 must be submitted by 31 December 2015.

Lengthsman and Grass Cutting Working Group. Work is progressing well and the final grass cut will take place October 2015. The winter schedule will then commence.

Footpaths Officer. Report distributed to all members. The next major project to be considered is the riverside walk adjacent to the Leisure Park.

Publicity and Website. More members joining this group would be appreciated.

## **10. FINANCIAL MATTERS**

The Clerk reviewed the status of the bank account.

Precept second payment received £13750.00

Neighbourhood Plan grant received £10000.00

Payments:

Lengthsman work £1242.00

Clerk fee £483.00 Administration £40.97 Travel £13.50

St. Swithins grass cutting contribution £50.00

## **11. PARISH PLAN AND NEIGHBOURHOOD PLAN**

The final draft of the question paper (reference Neighbourhood Plan Development) is being completed.

**12. PLAY AREA** Defer to November 2105 meeting.

**13. SPEED/PARKING/ROAD SIGNS INCLUDING CROCKER'S ASH**

Defer to November 2015 meeting.

**14. FRACKING** Reference comments made from Ward Councillor report

**15. REFUGEES** No further comments were made.

**16. CORRESPONDENCE RECEIVED AND DISTRIBUTED**

It was agreed S Morris would represent the Parish Council at the Memorial Hall Committee meetings.

**17. ITEMS FOR THE NEXT AGENDA**

Budget proposals financial year 2016/17 for consideration.

**NEXT MEETING TO BE HELD ON 10 NOVEMBER 2015 AT 7.00 PM AT WHITCHURCH MEMORIAL HALL.**

The meeting started at 7.00 pm and ended at 8.30 pm

Signed

Chairman

Date