

## WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

### Minutes of the meeting held on 8 October 2013 at Whitchurch Memorial Hall

**PRESENT** T Roberts (Vice Chairman) J Dixon M Jenkins W Walby S McInerney S Lowthian R Smith B Hendley S Cole

**ATTENDING** K Shilton (Clerk) 2 residents and 3 representatives from Whitchurch Fire Station

#### 1. OPEN DISCUSSION FOR THE PUBLIC

Residents were concerned regarding the proposed revised bus routes to secondary schools and particularly the change of the main catchment school. After discussion the Clerk was requested to write to Herefordshire Council objecting to this proposal and that the main catchment school should remain to be John Kyrle for Whitchurch Primary School pupils.

Whitchurch Fire Station. The representatives explained the proposed changes and the impact of consequences should the local fire station be closed. The Council resolved to fully support the continued operation of this station. The representatives will make further contact with the Council once their approaches and strategy has been formulated.

**2. APOLOGIES** G Hiscox (Chairman) J Smith-Milne G Jones and Ward Councillor J Jarvis

#### 3. DECLARATIONS OF INTEREST

T Roberts planning application Apsley House which was recorded in the register.

#### 4. MINUTES OF THE LAST MEETING HELD ON 17 SEPTEMBER 2013

The minutes were agreed and confirmed and signed by the Vice Chairman

#### 5. ACTION POINTS FROM THE MINUTES

Reference was made to the separate email sent to all members regarding action points and responsibilities

The following subjects were highlighted:

The Chairman's informal report sent to all members due to his absence at this meeting.

Planning applications are now on the Parish notice board.

A review meeting with the Lengthsman. The Chairman, N Jenkins and S Lowthian will meet with the Lengthsman regarding work schedules.

Inspection of the road between Whitchurch and Llangarron has been made.

Weeds in the designated areas approved by the Council will be strimmed.

Police have visited the situation regarding parked cars at Crockers Ash.

Litter bins x 2 have been ordered.

The brook remains to be inspected by S Lowthian and our Lengthsman.

Christmas tree lighting question papers will be completed by T Roberts and the Clerk.

D Williams wished to make it known that in his opinion he considered J Smith-Milne had given too much information to the Council members regarding the proposed house development on land which he owns.

## **6. REPORTS RECEIVED**

Reference was again made to the informal notes by the Chairman distributed to all members prior to the meeting. No further comments were made.

Ward Councillor. No report received.

Lengthsman and Grass Cutting Working Group. Reference was made to the action points Section 5.

Finance Working Group. The next meeting will be held on 17 October 2013.

Footpaths. R Smith has distributed maps to the Council members who have agreed to assist him in the footpaths inspection.

Publicity Working Group. The Website should be available by the year end 2013.

## **7. FINANCIAL MATTERS**

The Clerk reviewed the financial account status.

Woods of Whitchurch Christmas festivities proposals and reference to agenda item 12.

Following discussion it was proposed by S McInerney and seconded by B Hendley and agreed by majority to give up to £200.00 contribution as a provision to the proposals but only if the funds raised for the activities are not adequate to meet the base costs involved.

The following payments were agreed:

War Memorial maintenance £200.00

Clerk fee £400.00

Administration £27.60 and travel £7.80

## **8. PLANNING**

Apsley House 132509F proposed new home. The meeting objected to this application with reference to inadequate sewage and drainage facilities in the village. Parking on the road would increase traffic problems.

## **9. PARISH PLAN UPDATE**

J Dixon explained that a question paper is now being prepared which would be distributed to all homes in the Parish.

## **10. NEIGHBOURHOOD PLANNING**

J Dixon reviewed the main elements of the informal meeting recently held with Herefordshire Council, our Chairman, J Dixon and Clerk (T Roberts not available due to illness). The meeting resolved that the Vice Chairman and Clerk complete the application form requesting to designate a Neighbourhood Plan.

The Council members also resolved to hold an informal meeting on 7 November 2013 with Herefordshire Council to discuss further the objectives and needs for a Neighbourhood Plan for our Parish.

**11. SEWAGE INFRASTRUCTURE**

The Vice Chairman explained the actions made to date by the Ward Councillor and our Chairman.

**12. CHRISTMAS FESTIVITIES REQUEST FROM WOODS OF WHITCHURCH**

Reference was made to the resolution by the meeting Section 7 Financial Matters.

**13. SCHOOL TRANSPORT PROPOSALS**

Reference the resolution made Section 1 of the minutes.

**14. PROPOSED CLOSURE WHITCHURCH FIRE STATION**

Reference the discussion and action proposals Section 1 of the minutes.

**15. CORRESPONDENCE**

G Jones has received a response from Herefordshire Council reference maintenance of Highways which was circulated to all Council members at the meeting.

Proposed bus shelter. A site meeting will be held on 11 October 2013 with T Roberts, D Williams, S Cole and our Ward Councillor attending.

Proposed response to Herefordshire Council reference the maintenance of BOATS. J Dixon had prepared a draft letter of response which was agreed by the meeting.

**16. ITEMS FOR THE NEXT AGENDA**

Damage to roads.

Parish Council notice board situated at the Village School.

Proposed Music Festival.

**NEXT PARISH COUNCIL MEETING TO BE HELD ON 12 NOVEMBER 2013 AT 7.00 PM AT WHITCHURCH MEMORIAL HALL.**

The meeting started at 7.00 pm and ended at 9.15 pm

Signed.....Chairman

Date.....

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