

WHITCHURCH AND GANAREW GROUP PARISH COUNCIL

Minutes of the meeting held on 9 April 2013 at Whitchurch Memorial Hall

PRESENT P Walshe (Chairman) S Lothian J Dixon S McInerney T Roberts
D Williams W Walby R Smith

ATTENDING K Shilton (Clerk) Ward Councillor J Jarvis and 2 residents

1. **OPEN DISCUSSION FOR THE PUBLIC** Not required
2. **APOLOGIES** G Hiscox
3. **DECLARATIONS OF INTEREST** None

4. **MINUTES OF THE MEETING HELD ON 12 FEBRUARY 2013**

These were agreed and confirmed and signed by the Chairman.

MINUTES OF THE MEETING HELD ON 12 MARCH 2013

The Chairman requested the word alleged be included in the text of the statement made by D Williams. The minutes were then agreed and confirmed and signed by the Chairman.

5. **ACTION POINTS FROM THE MINUTES** Reference agenda items

6. **REPORTS RECEIVED**

The Chairman attended a finance meeting . It was recommended that the financial standing orders should be reviewed. The Clerk highlighted the October 2012 meeting with the Chairman when this matter along with Standing Orders was discussed. Audit papers have an explanation section if applicable for reserve finances. The Clerk explained in the past lengthsman and Clock Tower projects had been mentioned. The Chairman requested members consider a reserve of £5000.00.

Ward Councillor. The report was distributed to the meeting.

Additional comments. Meeks Well Lane road repairs were hoped for a possible start May/June 2013 . J Jarvis will send the Clerk notes on how Council Tax is now calculated.

Haygrove Nursery. A further site visit by Goodrich PC may be made. It was agreed T Roberts and S Lothian would also attend.

Crown Car Park. It was reported that half of the area is rented by the MOT Centre.

Amenities reported that a dog bin has been relocated by persons unknown to a non safe area. D Williams agreed to investigate and correct the situation. Potholes were reported near the Leisure Park and towards the School flyover. The meeting was minded that repairs to the Village Maps are still required. J Dixon will investigate the opportunity of an IT Grant for the Village Hall.

Footpaths. R Smith had distributed a report prior to the meeting. Footpath 35 barbed wire will be discussed with the home owner. Footpaths 73 and 74 are used so infrequently that the meeting agreed no further investment of time or finances should be made. Footpath 23 the Footpaths Officer will clear away the sides of this path. Footpath WC59, the Lengthsman will be requested to clear the drain and clean the pathway of moss.

The meeting agreed that J Dixon spend up to £50.00 to purchase Parish Maps.

Play Area. S Lothian reported that tree branches need cutting back. R Smith will speak to the tree surgeon.

S Lothian reported that safety mats at the Play Area require attention to be made safe again. The meeting agreed that S Lothian contact the Lengthsman as soon as possible for a site meeting together and obtain an estimate for the necessary work for distribution to all Council Members for a decision on this matter. In the meantime, a closed notice should be put on the Play Area gate and entrance chained.

D Williams agreed to organise 2 signs reading DANGER (for behind the Play Area) and 1 CLOSED sign.

T Roberts reported on the recent site inspection together with Amey of cold tarmac used on selected potholes on the BOATS.

7. FINANCIAL MATTERS

Lengthsman grant received 2012/13 £2790.00.

The following payments were agreed:

Clerk fee £400.00

Clerk expenses £36.65

The subscription £387.21 for HALC after discussion was agreed to give further consideration and discussion at the May 2013 meeting.

8. PLANNING

Haygrove Nursery. Actions discussed reference Item 6.

9. WEBSITE

The meeting suggested to use the Clock Tower as a possible logo.

10. PARISH PLAN UPDATE

The Steering Group has now held 3 meetings and has been awarded a grant. The meeting agreed that a separate bank account should be opened for the Parish Plan and that the signatures, together with J Dixon arrange this. It was resolved that the Parish Council would accept the wishes of residents regarding the elements of the Parish Plan providing they were financially feasible and sustainable.

11. NEXT MEETINGS

The Annual Parish Meetings will be held on 7 May 2013 starting at 7.30 pm.

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The Annual Meeting of the Parish Council and the Ordinary Parish Council Meeting will be held on 14 May 2013 at 7.00 pm. All meetings will be held at Whitchurch Memorial Hall.

12. CORRESPONDENCE

The Clerk highlighted a recent letter received from Llangarron PC. The meeting agreed that the Clerk respond on the items raised. Winter Self Help Scheme on the roads. The Lengthsman has not been given instructions to grit roads in Whitchurch and Ganarew Parish. Spring/Drain problem. The meeting was not satisfied that this was our Parish problem and recommended that Llangarron PC address the matter with the land owner.

13. ITEMS FOR THE NEXT AGENDA None.

The meeting started at 7.00 pm and ended at 9.34 pm

Signed.....Chairman

Date.....